

# Safe-Tee Water Installation

## Step 1 – Retro fit Spigot

Simply unscrew existing spigot on your water cooler and replace with the Safe-Tee Water spigot



## Step 2 – Insert Liner

With the spigot in the “up/fill position insert plastic liner in the water cooler and feed the attached rubber neck through spigot



## Step 3 – Cut Rubber Neck

With rubber neck fully through the spigot, cut off about a half inch



## Step 4 – Attach Coupler

Disconnect coupler from fill system and attach to rubber neck. Make sure spigot is still in “up/fill” position



## Step 5 – Attach Fill System

Attach fill system to coupler



## Step 6 – Connect to Water Supply

Connect Fill System to dedicated, potable water supply. (See water supply requirements under “General System Guidelines”



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### Step 7 – Fill Liner

Turn on water supply and fill plastic liner. The liner holds 8 gallons so it will not fill to top of 10 gallon cooler, allowing room for ice.



### Step 8 – Disconnect Coupler

When liner is full, disconnect coupler from fill system.



### Step 9 – Cut Rubber Neck

Move spigot to “down” position, and then cut off rubber neck flush with spigot.

